

**Minutes of the May 3, 2005 General Meeting  
Of the Saginaw Band Boosters**

The Saginaw Band Booster met for its second general meeting on Tuesday, May 3, 2005 in the Highland Middle School Band Hall.

Officers and band staff in attendance were:

**Band Director:** Mr. Canfield

**President:** Kelli Dougher

**Vice President (Fundraising):** Linda Potter-Valverde

**Vice President (Concessions):** Sharon Key

**Secretary:** Margaret Russell

**Treasurer:** Herald Sukasi

**Webmaster:** Jim and Kimberly Wrick

**Loading Crew Chair:** Sandra Barnes

**Transportation/Trips Chair (Local Transportation):** Marla Davis

**Trip Officer (multi-day trips):** Phillip Hinkle

The meeting was called to order at 7:10 by Kelli Dougher

Kelli welcomed those in attendance and told the group about the band website and the formation of the bylaws since the last meeting. She introduced the booster officers

**Band Director's Report**

Mr. Canfield told the group that he believes that the talent, resources, and parent support of this organization will make it a superior band program. He announced some important upcoming events:

May 20: music auditions and try-outs for drum major, section leaders, and drill instructors

One drum major will be chosen who should be an outstanding musician.

Regular band officers will be elected during summer band

He stressed that the purpose of this organization is to encourage students to achieve their dreams and to help this band to be the exemplary program in the state.

Mr. Canfield showed the handbook he has prepared and will distribute to each band member at the start of school which lists rules, code of conduct, and specific procedures for events. He asked for members to help seek a business or individual who would be willing to donate money to produce window stickers for each SHS band student to attach to the handbook.

Mr. Canfield would also like to plan a band trip to San Antonio for a competition or a clinic for 2 or 3 days during the 2005-2006 school year. This would include staying in a hotel on the river and some recreational activities. He projects the cost per student in the high 200 dollars to high 300 dollars. He said that boosters and band members could divide this cost. He prefers to have all meals paid for by the organization and have a cash allowance for spending money.

Questions for Mr. Canfield:

- What are you looking for in section leaders?
  - o Leaders and good musicians
- How do I make suggestions for alternate trip locations?
  - o Speak to Phillip Hinkle, Multi-day trip officer
- When will you announce the leadership positions?
  - o As soon as decisions are made it will be posted on the web; as close to immediately as possible
- What is the status of the articles of incorporation?
  - o We need to find an attorney and do it as quickly as possible; Phillip Hinkle said he has a friend who is an attorney who may be able to help
- What class will SHS be?
  - o It will be 4-A

## **Secretary's Minutes**

Margaret Russell read the minutes from April 14. There were no corrections; a motion was made (Phillip Hinkle) and seconded (Linda Potter-Valverde) to accept the minutes as read and the group voted to approve them.

## **Committee Reports**

### **First Vice-President (Fundraising):**

Linda Potter-Valverde told group about fundraising ideas:

Dodge Test-drive: Dodge will pay us \$5 per ride for all licensed drivers who take a test drive in one of their vehicles

### ***This event is scheduled on Sept 29 at SHS!***

Other fundraising ideas:

Yard Signs with band member names

Window Decal sales

Restaurants who will donate a percentage of proceeds for a single night of sales (once/month to different area restaurants)

Gift cards (to area merchants)

Texas Motor Speedway Concessions Sales or Ushers (requires at least 10 people) who would be paid \$8/hour directly to the booster organization

Dinner/Dance with band members providing music and a

Restaurant, such as Olive Garden, providing food.

### **Second Vice-President (Concessions): Sharon Key**

There will be at least one microwave and refrigerator in the concession stand; Mr. Canterbury has assured us that we will have one of the

concession stands for game nights

### **Historian/Public Relations**

Vicki was not present but Kelli suggested sending information home with students about our booster organization and also getting our information printed in the EM-S I.S.D. newsletter mailed to homes

### **Webmasters (Kim and Jim Wrick)**

Working on getting calendar up to date through Christmas

Tryout dates and audition music are also posted

Officer information along with hyperlinks to their e-mail addresses are also posted

Mr. Canfield asked about getting the site on the school server. Kim said it would be better to get our own domain registered and perhaps the ISD will list it as a link (this would need to be approved by the ISD)

### **Loading Crew Officer: Sandra Barnes**

Sandra resigned her position tonight and submitted a letter of resignation.

She did prepare a list of duties and a checklist. She also already has some names of volunteers who would like to assist on this committee.

### **Transportation Officer (Local): Marla Davis**

She has no news at this time. Kelli suggested this duty also include

assisting with forming carpools for band events such as summer band camp

**Transportation Officer (Long Distance): Phillip Hinkle**

Phillip has been researching band contests and events within Texas that might be good opportunities for a SHS band trip.

**A short break was taken**

**Unfinished Business**

Copies of the draft of the bylaws were distributed to those in attendance. Kellie told the group that the officers welcome any suggestions by other booster members

**New Business**

Loading Crew Officer:

Melody Smiley was nominated and unanimously voted as the new loading crew officer

Approval of Bylaws

- Mr. Canfield recommended deleting Section 1 of committees and not list individual committees as part of the permanent bylaws
- Mr. Potter recommended changing the definition of a quorum due to the fact that it might be difficult to obtain a large number of members at all meetings
- Mr. Canfield recommended the quorum be defined as “voting members who are present at the regularly scheduled meeting”

- Mr. Hinkle recommended changing Article 4, Section 6 (location of meetings) to include that any change in location will be announced in advance on the website.
- A motion was made, seconded and approved to accept the bylaws with the above changes.

#### Discussion and voting on name of organization

Ideas discussed were: Saginaw Band Boosters and Spirit of Saginaw

Band Boosters. Twelve in attendance voted for the name “Saginaw Band Boosters” and 3 voted for “Spirit of Saginaw Band Boosters.” The new official name of the organization is the Saginaw Band Boosters

#### Nominate Adult Liaisons from each school

The duties of this person would be to distribute information to the individual schools as well as serving as an advocate from the schools to bring information or requests before the board

#### Discuss student reps from SHS Color Guard, Winter Guard, Drum Line, and each middle school band:

The group discussed if the drum major and/or officers should serve in this position from the high school and if middle school students should also be included on the board.

Mr. Canfield moved that this issue be tabled until the executive committee can discuss it further. This motion was seconded and the issue was tabled.

#### Establish a concessions committee

Kelli has established a concessions committee in order to help with the sale of concessions at games and also to assist with food and beverages for band members during summer band camp and other band events.

**The next regular meeting will be Tuesday, September 13, 2005**

**The Executive Board will meet on May 16 at Starbucks again**

### **UPCOMING CALENDAR**

- May 3<sup>rd</sup> and 9<sup>th</sup>:            Beginning Band Testing for incoming Highland 6<sup>th</sup> graders
- May 6<sup>th</sup>:                      Color Guard and Drumline Testing (Percussion Battery)
- Forms due for drum major, section leader, and squad leader
- May 12                        Boswell High School Spring Concert
- (sign up prospective boosters of current 9<sup>th</sup> graders)
- May 14:                      Solo and Ensemble Contest HMS
- May 20:                      SHS Chair Auditions - during school
- 4:00 P.M. SHS Drum Major, Section Leader, and Squad Leader Auditions
- May 23:                      HMS Spring Concert Awards Night at Boswell Fine Arts Center